# Rockaway Borough Board of Education Rockaway, New Jersey REGULAR MEETING Thomas Jefferson School Cafeteria Tuesday, May 9, 2017 AGENDA 7:30pm

## **ROCKAWAY BOROUGH SCHOOL'S MISSION STATEMENT:**

The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Core Curriculum Content Standards.

- I. Call to Order and Flag Salute
- II. Notice of Announcement: In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.

III.	Roll	Call
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Board Member	Present	Absent
Mrs. Sarah Concannon		
Mrs. Colleen Grow		
Mrs. Eileen Haynes		
Mr. Tim Rogers		
Mrs. Christa Smith		

- IV. Spotlight on RAMS High Honor Roll Presentation
- V. Comments from the public (related to agenda items only)
- VI. Superintendent Topics
  - Remaining 2017 Meeting Dates
  - 2017 2018 Board Goal Development
  - Historical Committee Activities
  - Principals' Reports
  - Curriculum Report
  - Technology Report
  - Facilities Report

### VII. Committee Reports

- Education Committee Set meeting dates
- Human Resources Committee Set meeting dates
- Operations Committee Set meeting dates

### VIII. Consent Agenda

Be it resolved by the Rockaway Borough Board of Education to make all items designated with an asterisk (\*) part of a consent agenda and approved.

Motion By:	Seconded By:			
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon				
Mrs. Colleen Grow				
Mrs. Eileen Haynes				
Mr. Tim Rogers				
Mrs. Christa Smith				

#### IX. Meeting minutes

1. \*Motion to approve the minutes from the April 4, 2017 Board of Education Regular Meeting.

#### X. Finance

- 1. \*Be it resolved by the Rockaway Borough Board of Education to approve the attached list of Professional Development/Travel Expenditure requests.
- 2. \*Be it resolved by the Rockaway Borough Board of Education to approve the March 2017 and April 2017 Board Secretary's and Treasurer's Reports.
- 3. \*Be it resolved by the Rockaway Borough Board of Education to approve the attached list of budget transfers.
- 4. \*Be it resolved by the Rockaway Borough Board of Education to approve the Major Account and Line Item Status, pursuant to N.J.A.C. 6A:23A16.10.
- 5. \*Be it resolved by the Rockaway Borough Board of Education to approve the manifest of bills from the Finance Committee as follows:

### March/April 2017: \$734,543.20

The regular register is on file in the Office of the School Business Administrator/Board Secretary.

- 6. Be it resolved by the Rockaway Borough Board of Education to approve two Agreements between the parents of student #168 and the Board, dated April 12, 2017.
- Be it resolved by the Rockaway Borough Board of Education to approve Joe Schneider as an alternate Treasurer of School monies for the School Year 2017-2018 at an annual rate of \$7,212.96.
- 8. Be it resolved by the Rockaway Borough Board of Education to accept tuition student #247 to attend the Lincoln PALS program commencing on May 15, 2017 through the remainder of the 2016-2017 school year at the rate of \$6,760.69 which includes related services and a 1:1 aide.

- 9. Be it resolved by the Rockaway Borough Board of Education to approve a contract with PSN, Inc. Hosting Services in the amount of \$1,000.00 to provide SNAP Health Center Hosted support for the period July 1, 2017 to June 30, 2018. Account # 11-000-213-300-000-010 (020)
- 10. Be it resolved by the Rockaway Borough Board of Education to approve and renew a contract with Follett School Solutions, Inc., McHenry, IL, in the amount of \$1,400.00 for the Destiny Library Manager subscription for the 2017-2018 school year. Account # 11-000-222-800-000-010 (020)
- 11. Be it resolved by the Rockaway Borough Board of Education to approve and renew a contract with K-12USA.com Island Heights, NJ in the amount of \$1,481.00 to provide email services for district staff during the 2017-2018 school year. Account # 11-190-100-600-098-090
- 12. Be it resolved by the Rockaway Borough Board of Education to approve and renew an agreement with CDWG.com in the amount of \$3,749.99 for Microsoft License Fees for the 2017-2018 school year. Account # 11-190-100-610-098-090
- Be it resolved by the Rockaway Borough Board of Education to approve and renew a contract with Pearson, Inc. in the amount of \$2,315.00 to provide Knowledgebox Support for the 2017-2018 school year. Account # 11-190-100-640-098-090
- 14. Be it resolved by the Rockaway Borough Board of Education to approve and renew a contract with CDK systems, Inc. Great Meadows, NJ in the amount of \$9,245.00 to provide HR/Personnel Windows record keeping systems for the 2017-2018 school year. Account # 11-000-251-340-000-030
- 15. Be it resolved by the Rockaway Borough Board of Education to approve a contract with Mathusek Sport Flooring, Oakland NJ in the amount of \$1,614.00 to provide resurfacing, cleaning and buffing services for the Thomas Jefferson Middle School and Lincoln Elementary School gym floor for the 2017-2018 school year. Account # 11-000-219-320-000-070
- 16. Be it resolved by the Rockaway Borough Board of Education to approve the digital submission of the application for the NJSIG 2017 Safety Grant in the amount of \$2,500.00. The Rockaway Borough Board of Education hereby agrees that the information provided in the application is complete and correct; and,

Be it further resolved to approve Superintendent of Schools, Mark Schwarz, and School Business Administrator, Richard Matthews, as Official Representatives to submit the final required documents and digitally submit this application for review by the New Jersey Schools Insurance Group.

17. Be it resolved by the Rockaway Borough Board of Education to approve the third renewal of the Food Service Management Contract (FSMC) with The Pomptonian, Inc., Fairfield, N.J. for the food service operation for 2017-2018. The Rockaway Borough Board of Education accepts the addendum to the contract which contains the following language regarding fee and guaranteed operating results:

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of \$0.1342 per reimbursable meal and meal equivalent to compensate the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation. The SFA guarantees the payment of such costs and fee to the FSMC.

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Total meals are calculated by adding reimbursable meal pattern meals (breakfast, lunch program meals) served and meal equivalents. The number of reimbursable meals served to the children shall be determined by actual count. Cash receipts, other than from sales of reimbursable program meals served to the children, shall be divided by \$1.00 to arrive at an equivalent meal count.

The per meal administrative/management fee of \$.1342 will be multiplied by total meals.

The FSMC guarantees the SFA a no cost of operation for the SFA for school year 2017-2018.

And, be it further resolved that the Rockaway Borough Board of Education approve the Student Lunch Meal price to be changed from \$2.75 to \$2.85 and the Adult Lunch Meal price be changed from \$3.25 to \$3.35 for the 2017-2018 School Year.

- 18. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for David Koenig to provide therapy for student #86 from 7/1/17 to 8/31/2017 as follows:
  - 5 hours per week ABA @\$50.00 per hour while school in session 7/3/17-7/28/17
  - 10 hours per week ABA @ \$50.00 when school not in session 8/1/17-8/31/17
- 19. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for Michelle Lawton to provide up to 650 hours of Board Certified Behavior Analyst services for the Rockaway Borough School District at the rate of \$125.00 per hour for the period of July 1, 2017 to June 30, 2018.
- 20. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for Speech Therapy Center to provide up to 5 speech/language evaluations between 6/23/17 8/31/17 at the cost of \$375 per evaluation.
- 21. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for Speech Therapy Center to provide up to 105 hours of Speech/Language therapy services during ESY 6/26/17 8/4/17 at the cost of \$110.00 per hour.
- 22. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for PG Chambers to provide physical therapy and occupational therapy services between 6/26/17 8/31/17 at the cost of \$86.00 per hour for up to 50 hours of physical therapy and 75 hours of occupational therapy.
- 23. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for the following students to attend the 2017 Extended School Year as indicated in their IEPs:

PALS	PreK	ML/K-3	1	2	3	4	5	6	7	MD
232	244	169	204	194	202	245	239	216	110	109
233	242	193	246	167	128	170	185	149	32	108
228		177	221	217	144	400	1		195	222
225		198	155		183	12				190

238	3		182	178		136
206	13		234	203		
242				186		
227				200		
243						

### XI. Policy

- \*Be it resolved by the Rockaway Borough Board of Education to accept the Superintendent's Harassment, Intimidation and Bullying report dated \_\_\_\_\_\_ for incident numbers \_\_\_\_\_ through \_\_\_\_\_.
- 2. Be it resolved by the Rockaway Borough Board of Education to approve Wednesday, June 21, 2017 as a 1pm dismissal and the last day of school for the 2016 2017 school year.
- 3. \*Be it resolved by the Rockaway Borough Board of Education to approve the second reading of the following policies (electronic copies of these policies are available on the district website):

	Code	Policy / Regulation Title	Reason for Adoption
Р	0000.00	RESOLUTION	Revised
Ρ	0000.01	INTRODUCTION (M) Bylaws & Policies Only	Revised - (Language Update)
Ρ	0000.02	INTRODUCTION (M) Bylaws, Policies & Regulations	Revised - (Language Update)
Р	0000.03	INTRODUCTION (M) Bylaws, Policies & Regulations	Revised - (Language Update)
Р	0134	BOARD SELF EVALUATION	Revised
Р	0141	BOARD MEMBER NUMBER AND TERM	Revised
Р	0143	BOARD MEMBER ELECTION AND APPOINTMENT	Revised
Р	0151	ORGANIZATION MEETING	Revised
Р	0152	BOARD OFFICERS	Revised
Р	0168	RECORDING BOARD MEETINGS	Revised
Р	1510	AMERICANS WITH DISABILITIES ACT (M)	Revised
R	1510	AMERICANS WITH DISABILITIES ACT (M)	Revised - (Language Update)
Р	1631	RESIDENCY REQUIREMENT FOR PERSON HOLDING SCHOOL DISTRICT OFFICE, EMPLOYMENT, OR POSITION	New
Р	2363	STUDENT USE OF PRIVATELY-OWNED TECHNOLOGY	New

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Р	2415.06	UNSAFE SCHOOL CHOICE OPTION (M)	Revised
Р	2415.30	TITLE I – EDUCATIONAL STABILITY FOR CHILDREN IN FOSTER CARE (M)	New
Р	2418	SECTION 504 OF THE REHABILITATION ACT OF 1973 –STUDENTS (M)	New
R	2418	SECTION 504 OF THE REHABILITATION ACT OF 1973 –STUDENTS (M)	New
Р	2422	HEALTH AND PHYSICAL EDUCATION	Revised - (Language Update)
Р	2428.1	STANDARDS-BASED INSTRUCTIONAL PRIORITIES	New
Р	2460	SPECIAL EDUCATION	Revised
R	2460	SPECIAL EDUCATION	Revised
R	2460.1	SPECIAL EDUCATION - LOCATION, IDENTIFICATION, AND REFERRAL	New
R	2460.15	SPECIAL EDUCATION - IN-SERVICE TRAINING NEEDS FOR PROFESSIONAL AND PARAPROFESSIONAL STAFF	New
R	2460.16	SPECIAL EDUCATION - INSTRUCTIONAL MATERIALS TO BLIND OR PRINT DISABLED STUDENTS	New
R	2460.8	SPECIAL EDUCATION - FREE AND APPROPRIATE PUBLIC EDUCATION	New
R	2460.9	SPECIAL EDUCATION - TRANSITION FROM EARLY INTERVENTION PROGRAMS TO PRESCHOOL PROGRAMS	New
Р	2464	GIFTED AND TALENTED STUDENTS (M)	Revised
Р	2467	SURROGATE PARENTS AND FOSTER PARENTS (M)	Revised
Р	2622	STUDENT ASSESSMENT (M)	Revised
Р	3144.3	SUSPENSION UPON CERTIFICATION OF TENURE CHARGE	New
Р	3160	PHYSICAL EXAMINATION (M)	Revised
R	3160	PHYSICAL EXAMINATION (M)	Revised
Р	3212	ATTENDANCE	Revised
R	3221	EVALUATION OF TEACHERS (M)	Revised
R	3222	EVALUATION OF TEACHING STAFF MEMBERS, EXCLUDING TEACHERS AND ADMINISTRATORS (M)	Revised
R	3223	EVALUATION OF ADMINISTRATORS, EXCLUDING PRINCIPALS, VICE PRINCIPALS, AND ASSISTANT PRINCIPALS ( M)	New
R	3224	EVALUATION OF PRINCIPALS, VICE PRINCIPALS, AND ASSISTANT PRINCIPALS (M)	New

Ρ	3230	OUTSIDE ACTIVITIES	Revised
R	3230	OUTSIDE ACTIVITIES	Revised
Р	3232	TUTORING SERVICES	New
R	3232	TUTORING SERVICES	Revised
Ρ	3281	INAPPROPRIATE STAFF CONDUCT	Revised - (Language Update)
R	3281	INAPPROPRIATE STAFF CONDUCT	Revised - (Language Update)
Ρ	3282	USE OF SOCIAL NETWORKING SITES	New
Р	3322	STAFF MEMBER'S USE OF PERSONAL CELLULAR TELEPHONES OTHER COMMUNICATION DEVICES	Revised
Ρ	3324	RIGHT OF PRIVACY – TEACHING STAFF MEMBERS	New
Р	4124	EMPLOYMENT CONTRACT	Revised
Р	4146	NONRENEWAL OF NONTENURED SUPPORT STAFF MEMBER	Revised
R	4146	NONRENEWAL OF NONTENURED SUPPORT STAFF MEMBER	Revised
Ρ	4160	PHYSICAL EXAMINATION (M)	Revised
R	4160	PHYSICAL EXAMINATION (M)	Revised
Ρ	4212	ATTENDANCE	Revised
R	4212	SUPPORT STAFF ATTENDANCE	Revised
R	4218	SUBSTANCE ABUSE (M)	Revised
Ρ	4230	OUTSIDE ACTIVITIES	Revised
R	4230	OUTSIDE ACTIVITIES	Revised
Ρ	4281	INAPPROPRIATE STAFF CONDUCT	Revised - (Language Update)
R	4281	INAPPROPRIATE STAFF CONDUCT	Revised - (Language Update)
Ρ	4282	USE OF SOCIAL NETWORKING SITES	New
Р	4322	STAFF MEMBER'S USE OF PERSONAL CELLULAR TELEPHONES OTHER COMMUNICATION DEVICES	Revised
Ρ	4324	RIGHT OF PRIVACY – SUPPORT STAFF MEMBERS	New
Р	4351	HEALTHY WORKPLACE ENVIRONMENT	New
Ρ	5116	EDUCATION OF HOMELESS CHILDREN	Revised - (Language Update)
R	5116	EDUCATION OF HOMELESS CHILDREN	Revised - (Language Update)
R	5330.01	ADMINISTRATION OF MEDICAL MARIJUANA (M)	New

Р	5330.04	ADMINISTERING AN OPIOID ANTIDOTE	New
Р	5337	SERVICE ANIMALS	New
R	5512	HARASSMENT, INTIMIDATION OR BULLYING INVESTIGATION PROCEDURE (M)	Revised
R	5533	STUDENT SMOKING	New
Р	5615	SUSPECTED GANG ACTIVITY	Revised
Р	5620	EXPULSION	Revised
Р	6113	E-RATE	New
Р	6320	PURCHASES SUBJECT TO BID	Revised
Р	6511	DIRECT DEPOSIT	New
Р	6831	WITHHOLDING OR RECOVERING STATE AID	New
R	7410	MAINTENANCE AND REPAIR (M)	Revised
Р	7446	SCHOOL SECURITY PROGRAM	New
Р	7510	USE OF SCHOOL FACILITIES	Revised
R	7510	USE OF SCHOOL FACILITIES	New
Р	7522	SCHOOL DISTRICT PROVIDED TECHNOLOGY DEVICES TO STAFF MEMBERS	New
Р	7523	SCHOOL DISTRICT PROVIDED TECHNOLOGY DEVICES TO STUDENTS	New
R	7650	SCHOOL VEHICLE ASSIGNMENT, USE, TRACKING, MAINTENANCE, AND ACCOUNTING (M)	New
Ρ	8310	PUBLIC RECORDS	Revised
R	8310	PUBLIC RECORDS	Revised
Ρ	8330	STUDENT RECORDS (M)	Revised
R	8330	STUDENT RECORDS (M)	Revised
Р	8350	RECORDS RETENTION	New
R	8420.10	ACTIVE SHOOTER (M)	Revised
Р	8454	MANAGEMENT OF PEDICULOSIS	New
R	8462	REPORTING POTENTIALLY MISSING OR ABUSED CHILDREN (M)	Revised
Ρ	8540	SCHOOL NUTRITION PROGRAMS	Revised
Ρ	8550	OUTSTANDING FOOD SERVICE CHARGES	Revised

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Р	8820	OPENING EXERCISES	Revised			
R	9270	HOME SCHOOLING AND EQUIVALENT EDUCATION (M)	Revised			
	(there will be three total readings before the adoptions of these policies)					

#### XII. Curriculum

- 1. \*Be it resolved by the Rockaway Borough Board of Education to approve the attached list of Field Trip requests.
- 2. Be it resolved by the Rockaway Borough Board of Education to approve the attached Three Year English as a Second Language Plan for the 2017 2018, 2018 2019, and 2019 2020 school years.

#### XIII. Personnel

- 1. \*Be it resolved by the Rockaway Borough Board of Education to approve the continued employment of the staff members attached for the 2017–2018 school year.
- \*Be it resolved by the Rockaway Borough Board of Education to establish an additional .8 FTE World Language Teacher position for the 2017-2018 school year. This action is in response to recommendations made to the Superintendent by the NJDOE via the QSAC process.
- 3. \*Be it resolved by the Rockaway Borough Board of Education to accept with regret the resignation of Kathleen Stanton as a Physical Education Teacher for the purpose of retirement effective July 1, 2017.
- \*Be it resolved by the Rockaway Borough Board of Education to accept with regret the resignation of Christopher Kelly as the Supervisor of Buildings and Grounds effective June 27 2017.
- 5. Be it resolved by the Rockaway Borough Board of Education to approve a request from Monica Dattoli for the following pregnancy-related leave of absence: On or about September 1, 2017 through approximately September 8, 2017 using accumulated sick days. Upon the end of her disability, Mrs. Dattoli will to be placed on child rearing leave pursuant to the New Jersey Family Leave Act. This leave shall commence on September 11, 2017 and run through December 4, 2017. Upon the end of the New Jersey Family Leave Act, Mrs. Dattoli will be placed on a child rearing leave pursuant to the terms of the Collective Bargaining Agreement. This leave shall commence on December 5, 2017 and run through June 30, 2018. Barring any unforeseen circumstances, Mrs. Dattoli will return to her position on September 1, 2018.
- 6. \*Be it resolved by the Rockaway Borough Board of Education to approve up to 10 additional work days for Monica Dattoli between July 1, 2017 and August 30, 2017 to assist and complete district guidance counselor tasks at a per diem rate based on salary.
- 7. \*Be it resolved by the Rockaway Borough Board of Education to approve up to 20 additional work days for Jamie Argenziano between July 1, 2017 and August 30, 2017 at a per diem rate based on salary.
- 8. \*Be it resolved by the Rockaway Borough Board of Education to approve Nate Stevens to work additional hours on an as needed basis at an hourly rate of \$17.65, not to exceed 15 hours per week between June 22, 2017 and September 4, 2017.
- 9. \*Be it resolved by the Rockaway Borough Board of Education to approve Wade Culleny as a district custodian beginning on or about May 22, 2017 to June 30, 2017. Mr. Culleny will be

placed on Step C-1 of the custodial guide at an annual rate of \$34,019.00 (to be prorated) pending receipt of criminal history review.

- \*Be it resolved by the Rockaway Borough Board of Education to approve Chris Caraballo as a district custodian beginning on May 10, 2017 to June 30, 2017. Mr. Caraballo will be placed on Step C-1 of the custodial guide at an annual rate of \$34,019.00 (to be prorated) pending receipt of criminal history review.
- 11. \*Be it resolved by the Rockaway Borough Board of Education to approve Matthew Toohey as a district substitute custodian at a rate of \$10.00 per hour beginning May 10, 2017.
- \*Be it resolved by the Rockaway Borough Board of Education to approve Robert Lenahan as a returning summer custodian at an hourly rate of \$10.00 per hour. Mr. Lenahan will be employed for no more than 7.5 hours per day/5 days per week from June 22, 2017 through August 30, 2017.
- 13. \*Be it resolved by the Rockaway Borough Board of Education to approve Matthew Toohey as a returning summer custodian at an hourly rate of \$9.50 per hour. Mr. Toohey will be employed for no more than 7.5 hours per day/5 days per week from June 22, 2017 through August 30, 2017.
- 14. \*Be it resolved by the Rockaway Borough Board of Education to approve Marcy Rattay as a returning summer custodian at an hourly rate of \$11.75 per hour. Mrs. Rattay will be employed for no more than 7.5 hours per day/5 days per week from June 22, 2017 through August 30, 2017.
- 15. \*Be it resolved by the Rockaway Borough Board of Education to approve Kenny Marsh as a returning summer custodian at an hourly rate of \$9.25 per hour. Mr. Marsh will be employed for no more than 7.5 hours per day/5 days per week from June 22, 2017 through August 30, 2017.
- 16. \*Be it resolved by the Rockaway Borough Board of Education to approve Zackary Berkowitz as a summer custodian at a rate of \$9.00 per hour. Mr. Berkowitz will be employed for no more than 7.5 hours per day/5 days per week from June 22, 2017 through August 30, 2017.
- 17. \*Be it resolved by the Rockaway Borough Board of Education to approve Matthew Martinelli as a summer custodian at a rate of \$9.00 per hour. Mr. Martinelli will be employed for no more than 7.5 hours per day/5 days per week from June 22, 2017 through August 30, 2017.
- \*Be it resolved by the Rockaway Borough Board of Education to approve Dillan Connington as a summer custodian at a rate of \$9.00 per hour. Mr. Connington will be employed for no more than 7.5 hours per day/5 days per week from June 22, 2017 through August 30, 2017.
- 19. \*Be it resolved by the Rockaway Borough Board of Education to approve Robert Sugot as a summer custodian at a rate of \$9.00 per hour. Mr. Sugot will be employed for no more than 7.5 hours per day/5 days per week from June 22, 2017 through August 30, 2017.
- 20. \*Be it resolved by the Rockaway Borough Board of Education to approve Dylan McBride as a summer custodian at a rate of \$9.00 per hour. Mr. McBride will be employed for no more than 7.5 hours per day/5 days per week from June 22, 2017 through August 30, 2017.
- 21. \*Be it resolved by the Rockaway Borough Board of Education to approve Ryan Yu as a summer custodian at a rate of \$9.00 per hour. Mr. Yu will be employed for no more than 7.5 hours per day/5 days per week from June 22, 2017 through August 30, 2017.

- XIV. Comments from the Public
- XV. Old Business
- XVI. New Business
- XVII. Motion to enter Executive Session

The next topic on the agenda relates to a \_\_\_\_\_\_ matter which constitutes an exception to the Open Public Meetings Act. Therefore the Board is permitted to have a private discussion and I will entertain a motion in that regard:

I move that the Board enter into Executive Session for the purpose of discussing a \_\_\_\_\_\_ matter, the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of this discussion, the Board may reconvene in Public Session and action may be taken.

Motion By:	Seconded By:			
Board Member Yes		No	Abstain	Absent
Mrs. Sarah Concannon				
Mrs. Colleen Grow				
Mrs. Eileen Haynes				
Mr. Tim Rogers				
Mrs. Christa Smith				

#### XVIII. Motion to reconvene Public Session

Motion By:	Seconded By:			
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon				
Mrs. Colleen Grow				
Mrs. Eileen Haynes				
Mr. Tim Rogers				
Mrs. Christa Smith				

#### XIX. Motion to Adjourn

Motion By:	Seconded By:			
Board Member	Yes	No	Abstain	Absent

Mrs. Sarah Concannon		
Mrs. Colleen Grow		
Mrs. Eileen Haynes		
Mr. Tim Rogers		
Mrs. Christa Smith		

Time of Adjournment: \_\_\_\_\_

## **ROCKAWAY BOROUGH PUBLIC SCHOOLS**

# Professional Development/Travel Expenditure Approval Request

NAME	WORKSHOP TITLE & DESTINATION	DATES	FEES	OTHER EXPENSES	PURPOSE OF THE TRIP
Christine Matrisciano	VYNE Education Hilton Hasbrouck Heights Hasbrouck Heights, NJ	6/17/2017	\$209.0 0		To gain additional knowledge in treatment & strategies to assist students w/ visual limitations
Chris Kelly	ESCNJ Vendor Expo Garden State Exhibit Center 50 Atrium Drive Franklin Township NJ	5/12/17	\$0.00		Opportunity to evaluate the district's current vendors by comparing them to their competitors.
Sandy Patamia	ESCNJ Vendor Expo Garden State Exhibit Center 50 Atrium Drive Franklin Township NJ	5/12/17		76 miles round trip \$23.56	This workshop was previously approved at the April 4, 2017 Board of Education Meeting. Added for this agenda is a request for mileage reimbursement.
Sandy Patamia	CDK Refresher Training Session Washington, NJ	5/4/17		64 miles round trip \$19.84	CDK is our district personnel and accounting database. Mrs. Patamia will attend and turnkey the training to the Business Office.
Mark Schwarz	Organizational Structure; Statistical Methods;Dissertation Seminar I Seton Hall University	7/10/17 - 7/13/17 And 7/17/17 - 7/20/17			Graduate courses which directly impact the role of the superintendent. Mr. Schwarz will be report to district before and after classes. Additionally, Mr. Schwarz will be able to return to the district should any emergencies arise.
Christine Savini	Consortium Final End of Year Workshop Morris County Library	5/22/17	\$0.		This meeting is a chance to reflect on the year and plan for future years regarding field trips, meetings and lesson sharing with multiple schools around the district.
Richard Matthews	How to Manage Your Worker's Compensation – Academy I & II Robbinsville, NJ	5/16/2017	\$35.00		Academies are designed to strengthen the core knowledge and skills of newly appointed school business administrators and assistant business administrators through meetings with colleagues and county office representatives.
Richard Matthews	New Jersey Association of School Business Administrators Conference Atlantic City, NJ	6/7/17- 6/9/17	\$275.0 0	Mileage \$89.28 Parking/Tolls \$20.50 Lodging \$99.00 *3	To enhance the understandings of School Business Office Leadership through various workshops.
M. Schwarz S. Reyes J. Argenziano	Future Ready Schools Summit NJIT	5/8/2017	\$0		To research the benefits of participating in the Future Ready Schools initiative and develop a vision for our programs to prepare students for the future.

THE FOLLOWING TRAVEL EXPENSES WERE APPROVED BY THE ROCKAWAY BOROUGH BD OF ED ON \_\_\_\_\_

### **ROCKAWAY BOROUGH BOARD OF EDUCATION** FIELD TRIP REQUESTS

APPROVED AT THE \_\_\_\_\_\_ BOARD OF EDUCATION MEETING

GRADE	TEACHER S	DATE	TIME DEPART/ RETURN	DESTINATION TITLE LOCATION	# OF STUDENT S	# OF ADULTS	COST PER STUDENT	REASON FOR TRIP
PALS/M D	Zangara Panzica	6/12/17	9:30 am 2:00 pm	Turtle Back Zoo/ West Orange	13	11	\$19.00	To enhance our social skills curriculum with real world connections and interdisciplinary skills as well as to foster growth in career readiness.
LLD	Abrams	5/24/17	9:00 am 2:00 pm	Waterloo Village/Stanhope	7	6	\$10.	Expand student knowledge on the history of New Jersey and participate in the canal programs' STEM activities.
MD/Pee r Group	Dattoli Onischuk Zangara	5/10/17 raindate 5/23/17	10:00 am 1:00 pm	Freedom Park, Randolph	12	6	\$45.	To enhance our social skills curriculum with real world connections and interdisciplinary skills as well as to foster growth in career readiness.
7/8 <sup>th</sup>	Ferrone Leahey McConnell Schreck O'Brien Byrne	6/6/17	8:45 am 2:00 pm	Sussex County Miners Baseball Game Frankford, NJ	155	10	\$29.	Real world application of both math and language arts. Students will be required to complete both a statistical analysis and written recap of the game.